

## ADDENDUM THREE, QUESTIONS and ANSWERS

Date: November 16, 2018

To: All Bidders

From: Teresa Fleming, Buyer  
AS Materiel State Purchasing

RE: Addendum for Request for Proposal Number 5949 Z1 to be opened December 4, 2018 at 2:00 p.m. Central Time

### Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

<u>Question Number</u>	<u>RFP Section Reference</u>	<u>RFP Page Number</u>	<u>Question</u>	<u>State Response</u>
1.			Can we get the data elements and format of the shipments act to be imported (For example, excel, CVS or something else?)	Both TPAs have reported that file formats will be sent over in Excel.  The State does not currently receive imported data.
2.	RFP Final I(Q)(1)(a-e)	RFP Final: 4	Is the intention that items a-e expected in the Corporate Overview to be covered within the questions presented in the Corporate Overview section of Attachment A (Bidder Response)?  Or is it valid to submit a separate Executive Summary covering these points?	Yes.  No.

3.	RFP Final I(E) Prices	RFP Final: 2	<p>Is this language stating that the pricing for the initial 5 year contract (3 years + 2 optional years) must remain flat? I.e. if year 1 pricing is \$1000, years 2-5 must also be \$1000?</p> <p>There can be no increase of the fee until after the initial 5 year period of the contract, and that must be limited to 2%?</p>	<p>The prices submitted on the Cost Proposal shall remain firm for the initial period (five years) and do not need to remain flat or the same for each year.</p> <p>Correct.</p>
4.	RFP Final VI. PROPOSAL INSTRUCTIONS	RFP Final: 27	<p>The RFP states: "Bidders should identify the subdivisions of "Project Description and Scope of Work" clearly in their proposals; failure to do so may result in disqualification."</p> <p>Is this in reference to a specific question within Attachment A (Bidder Response) (A.9 and/or 7.7)?</p> <p>The Cost Proposal?</p> <p>A different section of the RFP? Or a separate summary of our project plan to be attached to the proposal?</p>	<p>Refer to Section I. Procurement Procedures, O. Request for Proposal/Proposal Requirements.</p> <p>Bidders must respond to Attachment A (Bidder Response).</p> <p>Bidders must submit a Cost Proposal using the State's Cost Sheet.</p> <p>Bidders may submit any additional information to meet the requirements of the RFP.</p>
5.	RFP Final VI. PROPOSAL INSTRUCTIONS (3)	RFP Final: 27	The RFP states: "The technical approach section of the Technical Proposal should	See the response to Question 4.

			<p>consist of the following subsections:" and lists 5 subsections, a through e. Are these in reference to a specific question or series of questions in Attachment A (Bidder Response)?</p> <p>Or should these be submitted separately in a summary attached to the proposal?</p>	
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This addendum will become part of the proposal and should be acknowledged with the Request for Proposal response.